

## **Management and Development Foundation (MDF)**

## **CAREER OPPORTUNITIES**

Management and Development Foundation (MDF) is a non-political, non-profit making and non-governmental organization (NGO). Which is recognized at the national level, requires the services of highly motivated candidates at MDF Head Office, Hyderabad and Project Office K.N Shah District Dadu

| Name of Post                  | Qualification                                     | <b>Duty Station</b>   | Experience  | No.         | Per             |
|-------------------------------|---|---|---|-------------|-----------------|
|                               |   |   |   | of<br>Posts | Month<br>Salary |
| Project<br>Proposal<br>Writer | MBA/Master's<br>Degree in any<br>disciplane       | This position is<br>permanent and based<br>at MDF Head Office<br>Hyderabad  | 2-3 years' experience in project proposal writing, understanding of Grants applications formats & competencies in MS Word & Excel | 01          | 100,000         |
| MEAL<br>Officer               | Master's Degree in Social Sciences or Equivalent. | This position is based<br>at Khairpur Nathan<br>Shah District Dadu for<br>the Early Recovery<br>and Response Project. | 2-3 year's relevant experience in ay development sector Organization  | 01          | 75,000          |

- ➤ Interested candidates with the relevant qualification and experience are requested to send their CVs on or before 09<sup>th</sup> April 2023.
- The detailed **Job Descriptions** (**JDs**) are available at MDF website: **www.mdfpk.org**
- Only short-listed candidates will be called for test/ interview.
- ➤ No TA/DA admissible for test/interviews.
- > CVs can be submitted through email at: hr@mdfpk.org.
- ➤ Please mention name of post applied for in the subject line of email.
- ➤ MDF is an equal opportunity employer. The females, minorities and persons with disabilities are highly encouraged to apply.